

Minutes of the 2014 Annual General Meeting of the Canadian Society for Brain, Behaviour and Cognitive Science

The AGM was held on July 5 2014 during the Annual Meeting of the Society at Ryerson University, Toronto, ON. Penny Pexman (President) chaired the meeting and Peter Graf (Secretary/Treasurer) was the recording secretary.

1. Approval of the Agenda

The agenda was approved.

2. Approval of the Minutes of the 2013 Annual General Meeting

The President noted that a draft of the minutes of the 2013 AGM have been available on the BBCS Web site & asked for corrections. No corrections were identified and the minutes were approved.

3. President's Report

CHANGING CONTRACT WITH THE APA: The President explained that we have had a contract with the APA for the publication of the CSBBCS conference abstracts in CJEP, and for electronic access to CJEP content by CSBBCS members. According to a 2013 survey, all CSBBCS members who participated in the survey have alternative/easier ways to access the Journal. For this reason, when we renewed the contract with the APA, the electronic access provision was removed at a saving to the Society of about \$5000 per year.

ADVOCACY EFFORTS: The President provided an update on advocacy efforts completed in the past year, noting that the Society has taken a stance on NSERC's proposal on publishing in open access journals. The Society also responded to Industry Canada's consultation document called "Seizing Canada's Moment Moving Forward in Science, Technology and Innovation". The President has also contributed to the "Get Science Right Campaign" by the Canadian Association of University Teachers.

POLICY CHANGES: The President explained that we have changed the method used for adjudicating the winner of the early career award. In the past, this award was adjudicated by the Presidential officers (President, Past-President, and President-Elect). Henceforth, there will either not be a President-Elect or a Past-President in any one year, and for this reason, the early career award will be adjudicated by the full executive committee of the Society.

TRAVEL AWARD FOR ASSOCIATE MEMBERS: The president described a new award – the CSBBCS Associate Member Travel Award -- created for the purpose of supporting student participation at the Society's Annual Conference. She explained that if the proposal from the Executive Committee is approved, each year, up to 10 awards in the amount of \$500 each will be made, depending on the availability of funds. Eligible for an award is any associate member who is the lead author on a spoken or poster presentation, who registers for and participates

at the Annual Conference of the Society, who has not received a CSBBCS Associate Member Travel award in the previous 2 years, who agrees to have his/her name, portrait and affiliation posted on the CSBBCS web site, and who does not reside in the city/metropolitan community (i.e. is not able to commute) hosting the Annual Conference of the Society.

Motion 1: Be it resolved that we approve the CSBBCS Associate Member Travel Award as proposed by the Executive Committee. Motion duly made & seconded. Carried!

WEBMASTER CHANGE: The President explained that our long-time webmaster, Trudy Shore, has given notice, and that the Executive has embarked on the search for a competitive new webmaster. The new webmaster will be asked to integrate the membership system and the conference system.

QUANTITATIVE METHODS JOURNAL: The President described a request from Denis Cousineau, University of Ottawa, concerning the online journal “Quantitative Methods in Psychology” (the Journal), asking our assistance with the promotion of the Journal, and with its new initiative to accept replication studies for publication. The President explained that the Society is willing to provide a link from the Society’s web to the Journal. Denis is seeking volunteers who wish to get involved in the journal, and especially, one or more persons who may wish to serve as editor of replication studies submitted for publication. The President encouraged members to contact Denis for further details.

4. CJEP Report

The Editor, Penny Pexman, reminded the assembled that the Canadian Journal of Experimental Psychology (the Journal) is a joint venture between the Society and the Canadian Association of Psychology, and is published by the American Psychological Association Press. The Journal publishes 4 issues per year, with articles appearing in either English or French. The editorial team consists of Penny, plus Randy Jamieson and Isabelle Blanchette. The Journal permits both unmasked and masked reviews of submissions, receives about 120 submissions per year, has a rejection rate of about 81%, and currently has in-the-works a special issue on immediate memory, and a future issue will have a special focus on numerical cognition.

Action Item: One member asked why the Society is not acknowledged in any manner on the publisher’s web site. Penny will follow up with the CPA and the APA.

Penny explained that the Executive of the Society is following up on a suggestion by Doug Mewhort, former CJEP editor, to create an award for the best article published in each volume of CJEP by a CSBBCS member. A major purpose of this award is to increase the visibility of the Journal by encouraging submissions from CSBBCS members.

Action Item: Penny will explore with the CPA co-sponsorship of this award.

5. Awards

A: *Donald O. Hebb Distinguished Scientific Contribution Award*

Ian Q, Wishhaw received the 2014 Donald O. Hebb Distinguished Scientific Contribution Award.

B: Richard C. Tees Distinguished Leadership Award

Peter Graf received the 2014 Richard C. Tees Distinguished Leadership Award.

C: CSBBCS Early Career Award

Shayna Rosenbaum received the 2014 CSBBCS Early Career Award.

D: Donald O. Hebb Student Award

Spoken Presentation Award - **Winner:** Jenni M. Karl, University of Lethbridge.

Honorable mention: Kylee T. Ramdeen, University of Ottawa.

Poster Presentation Award - **Winner:** Sabrina Lemire-Rodger, York University.

Honorable mention: Galina Goren, York University.

Decisions about the 2014 Hebb Graduate Student Awards were based on the assessment by a panel of judges. Students who were interested in having their presentation considered for an award submitted an extended abstract (maximum of 750 words). All abstracts (22 in all) were rated by the panel on a 1-5 scale. Each of the nominees was then evaluated at the conference by a subset of members of the panel on the basis of scientific impact and presentation quality. The combination of the abstract and presentation ratings was used to determine a winner and an honorable mention in each category. The complete assessment criteria are included in the CSBBCS 2014 conference report.

The prize for best paper or poster is an award of \$500.00, an engraved plaque and a 1-year membership in the CSBBCS. The prize for honorable mention is an award of \$100 and a 1-year membership in the CSBBCS.

The 2014 Hebb Graduate Student Award Committee (chaired by Todd Girard), consisted of the following: Aimée Surprenant, Frank Russo, Douglas Cheyne, Debra Titone, Erin Austen, Biljana Stevanovski, Geneviève Desmarais, Mike Masson, Bill Hockley, Chris Oriet, and Matthew Brown.

6. Reports from the Executive

A: Financial Report

The Secretary/Treasurer presented the Financial Report, noting that CSBBCS continues to be in excellent financial health.

The Secretary/Treasurer reminded the meeting that the financial statement provided at the meeting is always an interim report of the Society's financial health, a statement which includes neither a full accounting of the convention costs nor of the Society's memberships. He noted that the organization of the annual meeting, including the collection of convention registration fees, is different from year to year and this difference is reflected in the Society's fluctuating annual financial reports.

The Secretary/Treasurer reminded the assembly that the Society purchased two GICs in 2013 (one for \$50K and the other for 30K) from our bank, TD Canada Trust, and that the Society continues to hold these GICs. The Secretary/Treasurer

also reminded the assembly that Alan Kingstone has signing authority on our bank account.

The Financial Report appears in Appendix A

B: Membership Report

The President reported that as of the end of June 2014 (immediately prior to start of the annual convention), CSBBCS had 432 members (172 full members, 251 associate members; 9 emeritus members). She also observed that these membership numbers are fluctuating in a manner consistent with the location of the annual convention.

The membership stats appears in Appendix B (status as of June 30 2014)

7. Report on the Convention

Ben Dyson reported on the 2014 convention. For his full report [click here](#).

In his summary, Ben noted that 435 people registered for the 2014 conference, and that a total of 115 papers and 230 posters were presented at the conference. His preliminary estimate is that the conference generated an income of about \$50K, including \$3K in sponsorships, and that the direct costs associated with the conference were about \$45K.

8. Thanks to the Meeting Organizers

On behalf of CSBBCS, the President acknowledged and thanked Ben Dyson, the conference organizer, the members of the organizing/program committee (Paolo Ammirante, Bonnie Armstrong, Sara Gallant, Todd Girard, Naomi Koerner, Lingqian Li, Lucy McGarry, Syb Pongracic, Kristina Safar, Raj Sandhu, Nicole Sugden, Pete Wegier, Naresh Vempala, Jonathan Wilbiks, Brenda Wong, Lixia Yang), the conference volunteers (Pierre Bouche, Sara Gallant, Andrea Kusec, Lingqian Li, Amy-Jane McAuley, Lucy McGarry, Raj Sandhu, Galilee Thompson, Linda Truong, Brenda Wong, Lixia Yang), and the conference sponsors (Psychology Department, Ryerson University; Faculty of Arts, Ryerson University, Office of the Vice-President, Research and Innovation, Ryerson University; The Chang School, Ryerson University; Cortech Solutions).

A complete listing of all individuals who contributed to the success of the 2014 meeting is available in the [2014 Conference Report](#).

9. Election Results & New Executive Committee

In a call for nominations, one person – Chrissy Chubala -- was nominated for the position of Member-At-Large/Associate, and three people were nominated for the Member-At-Large position. An election was held, open to all active members (Full and Associate members), and Glen Bodner was elected for the Member-At-Large position.

On behalf of CSBBCS, the President thanked those who made nominations for the position on the Executive of CSBBCS as well as the nominees for agreeing to their nomination.

2014 - 2015 Executive

President: Jean Saint-Aubin, University of Moncton

Past-President: Penny Pexman, University of Calgary
President-Elect:
Secretary-Treasurer: Peter Graf, University of British Columbia
Members-at-Large: Chris Oriet, University of Regina (2012-2015)
Glen Bodner, University of Calgary (2014-2017)
Member-at-Large/Associate:
Chrissy Chubala, University of Manitoba (2014-2016)

10. Future Meetings

The President reminded the assembly about the location of (actual & potential) future meetings:

June 12-14, 2014, Ryerson/Toronto, Ben Dyson
June 5-7, 2015, Carleton/Ottawa, Guy Lacroix (coordinated with CPA)
June ?, 2016, Carleton/Ottawa, Charles A. Collin
June ?, 2017, University of Regina/ Regina, Chris Oriet
June ?, 2018, joint with EPS, Memorial/St John's, Aimee Surprenant

These venues are (with exceptions) in accord with the location formula of East-Central-West-Central for the annual conference. The Quebec-Atlantic boundaries and the Ontario-Manitoba border define the three regions. The decision to stay in Ottawa for 2016 was made to enable the CSBBCS participation at the 75th anniversary celebration of the University of Ottawa's School of Psychology.

11. Other Business

The President thanked the Secretary/Treasurer for his continued service to the Society.

The President also thanked Steve Lupker (outgoing Past-President) for his years of service and contributions to the Society.

The President also thanked Randy Jamieson (outgoing Member-at-Large) for his years of service and contributions to the Society.

There being no further business, the President handed the meeting over to incoming President Jean Saint-Aubin.

12. Adjournment

Jean thanked the conference organizers. On behalf of CSBBCS, Jean also thanked Penny as outgoing President for all her efforts and contributions to CSBBCS.

There being no further business, the meeting was adjourned.

APPENDIX A - FINANCIAL REPORT



Finances 2012/13: Balances

	2008/09 31-Aug-09	2009/10 31-Aug-10	2010/11 31-Aug-11	2011/12 31-Aug-12	2012/13 31-Aug-13	2013/14 31-May-14
Income Total	29,549.71	46,335.58	31,458.00	148,138.57	53,044.81	42,302.11
Expenses Total	51,475.70	62,002.76	32,802.34	45,264.10	159,239.18	13,103.49
Balance (Income - Expenses)	-21,925.99	-15,667.18	-1,344.34	102,874.47	-106,194.37	29,198.62
Bank Balance	39,238.92	23,571.74	22,227.40	127,674.46	19,770.10	48,968.72
Investments (Term Deposits)	75,000.00	75,000.00	75,000.00	0.00	80,000.00	80,000.00
Balance (Fiscal Year End)	114,238.92	98,571.74	97,227.40	127,674.46	99,770.10	128,968.72

Finances 2012/13: Income

	2008/09 31-Aug-09	2009/10 31-Aug-10	2010/11 31-Aug-11	2011/12 31-Aug-12	2012/13 31-Aug-13	2013/14 31-May-14
Start of Year	61,164.91	39,238.92	24,271.74	23,577.40	127,674.46	19,770.10
HSBC-Paypal Link init dep	0.00	0.00	0.00	0.00	0.11	0.00
Income						
Membership/Regis	20,130.00	44,970.00	30,945.00	64,870.00	52,970.00	34,610.00
Conf Surplus/Repa	8,048.86	0.00	0.00	6,265.59	0.00	7,647.56
Bank Interest/Refu	1,370.85	1,365.58	513.00	18.11	74.70	44.55
Investments (GIC)				76,984.87		0.00
Income Total	29,549.71	46,335.58	31,458.00	148,138.57	53,044.81	42,302.11

Finances 2012/13: EXPENSES -- Admin

	2008/09 31-Aug-09	2009/10 31-Aug-10	2010/11 31-Aug-11	2011/12 31-Aug-12	2012/13 31-Aug-13	2013/14 31-May-14
Administration						
Postage		27.54	0.00	30.68	0.00	0.00
Banking Charges	0.00	36.16	0.00	95.00	220.01	44.55
Web Services	3,193.25	3,304.88	0.00	0.00	18,964.23	0.00
Bad Cheque(s)	0.00	0.00	0.00	125.00	0.00	0.00
Logo Design	3,361.75	0.00	0.00	0.00	0.00	0.00
INVESTMENTS (GIC)	0.00	0.00	0.00	0.00	80,000.00	0.00
Administration Total	6,555.00	3368.58	0.00	250.68	99,184.24	44.55

Finances 2012/13: EXPENSES – Events/Associations

	2008/09 31-Aug-09	2009/10 31-Aug-10	2010/11 31-Aug-11	2011/12 31-Aug-12	2012/13 31-Aug-13	2013/14 31-May-14
Contributions to Association/Events						
CCR Membership	300.00	300.00	300.00	300.00	300.00	0.00
PAGSE Membershi	1,000.00	0.00	0.00	0.00	0.00	0.00
Scholarly Events	350.00	1,050.00	1,000.00	0.00	350.00	1,200.00
Contributions Total	1,650.00	1350	1,300.00	300.00	650.00	0.00

Finances 2012/13: EXPENSES -- Conference

	2008/09 31-Aug-09	2009/10 31-Aug-10	2010/11 31-Aug-11	2011/12 31-Aug-12	2012/13 31-Aug-13	2013/14 31-May-14
Conference						
APA/CJEP Publica	0.00	23,768.15	10,785.66	11,220.88	8,624.37	9,612.61
Conference	41,928.92	25,000.00	15,000.00	19,000.00	44,077.31	1,984.25
P.President Sympc	278.63	2,000.00	1,000.00	6,083.56	2,640.00	0.00
Hebb/Tees Plaques	63.15	303.66	320.32	284.48	215.04	262.08
Hebb Graduate Stu	1,000.00	1,000.00	1,000.00	1,200.00	1,200.00	0.00
Exec & Volunteer L	0.00	0.00	345.13	467.42	616.02	0.00
Hebb & Tees & Ear	0.00	5,212.37	3,051.23	2,814.71	2,032.20	0.00
Registration Reimt	0.00	0.00	0.00	2,419.78	0.00	0.00
Conference Total	43,270.70	57,284.18	31,502.34	43,490.83	59,404.94	11,858.94

Finances 2013: Calgary Conference

Expenses

Catering	26,368.39
PubNight	6,501.23
Event Services	11,179.15
Programs	1,720.14
Banners	130.52
Name Badges	182.24
Conf Logo	468.25
T-Shirts	713.50
Total:	47,263.42

Income

Sponsorships	11,000.00
Registrations (online)	30,415.22
Registrations (onsite)	2,680.00
PubNight Tickets (online)	5,156.01
PubNight (onsite)	390.00
T-Shirt Sales (onsite)	500.00
Total:	50,141.23

CJEP/APA Costs \$3500
Conference Web Costs \$4000

APPENDIX B - MEMBERSHIP REPORT



Membership

- **Full Member (\$70.00)**
 - Full members normally hold a PhD and are actively engaged in research (Option: 3 year at \$180)
- **Associate Member (\$40.00)**
 - Associate members normally are students working in a behavioral research setting in an accredited university or college
- **Emeritus (free)**
 - Emeritus membership is open to an individual who was a full member of the CSBBCS at the time of retirement and whose research is no longer supported by grant funding

CSBBCS Membership

Year	Location	Total	Full	Associate	Emeritus
1992	Laval	181	142	39	
1993	Toronto	220	158	62	
1994	UBC	165	116	49	
1995	Dalhousie	236	159	77	
1996	McGill	210	122	88	
1997	Winnipeg	246	171	75	
1998	Carleton	417	231	186	
1999	Edmonton	289	171	118	
2000	Cambridge	308	223	85	
2001	Laval	243	149	94	
2002	UBC	374	253	121	
2003	McMaster	355	205	150	
2004	Memorial	369	260	109	
2005	Montreal	566	302	264	
2006	Saskatoon	389	220	169	
2007	Victoria	463	259	204	
2008	Western	534	261	273	
2009	York	208	147	61	
2010	Dalhousie	326	170	152	4
2011	Winnipeg	233	139	89	5
2012	Kingston	391	182	204	5
2013	Calgary	318	144	171	3
2014	Toronto	432	172	251	9