

Minutes of the 2018 Annual Business Meeting of the Canadian Society for Brain, Behaviour, and Cognitive Science

The annual Business Meeting was held July 7th, 2018 at 4:50 PM at the Delta St. John's Hotel and Conference Centre, St. John's, Newfoundland. Randall Jamieson (President) chaired the meeting and Chris Oriet (Secretary/Treasurer) was the recording secretary.

1. Approval of the Agenda

The agenda was approved as circulated.

2. Approval of the Minutes of the 2017 Business Meeting

The minutes of the 2017 meeting were not available. They will be presented for approval at a later date.

3. Award Winners

The President congratulated the 2018 winners of the following awards:

D.O. Hebb Distinguished Contribution Award: Mike Masson, University of Victoria

Richard C. Tees Leadership Award: Aimée Surprenant, Memorial University of Newfoundland

DiLollo Early Career Award: R. Nathan Spreng, McGill University

CJEP/CPA Best Article Award: Jelena Ristic, McGill University

He also announced the names of the 7 new CSBBCS Fellows who were appointed in 2018: Aimée Surprenant, Ian Neath, Susan Graham, Debra Jared, Myra Fernandes, John Vokey, and Jonathan Fugelsang.

The President announced the 2018 winners of the D.O. Hebb Student Awards:

Best talk: Melissa Meade, University of Waterloo

Honourable mention: Alex Walker, University of Waterloo

Best poster: Brett Cochrane (McMaster University)

Honourable mention: Leanna Lewis (Memorial University of Newfoundland)

Winners are chosen by a panel consisting of an equal number of Full and Associate Members, plus one member of the CSBBCS Executive. Winners will receive a cheque for

\$500, a commemorative plaque or certificate, and a 1-year CSBBCS membership. Honourable mentions will receive a cheque for \$100 and a 1-year CSBBCS membership.

4. President's Report

The President thanked the conference co-organizers, Aimée Surprenant, Ian Neath, Kathleen Hourihan, and their team for all of their work in hosting the conference, and members of the Experimental Psychology Society for their participation.

AWARDS: The President presented the updated listing of current CSBBCS Fellows. The names of the 10 winners of the CSBBCS Travel Grants were announced.

WEBSITE UPDATE: The President reported that our contract with Look Agency was discontinued and a new agreement was signed for 3 years of service with Storm Applied Technologies in Regina.

CANADIAN CONSORTIUM OF RESEARCH (CCR) MEMBERSHIP: The President discussed our membership in CCR, noting the many ways in which our membership benefits from this relationship. He reported that the Executive Committee made an explicit commitment to continue our membership in this organization and re-authorized payment of the annual \$300 membership fee.

2019 FEDERAL BUDGET PRE-CONSULTATION: The President discussed a number of concerns CSBBCS members have raised with the Government's proposed Tri-Agency Open Science policy, while noting that the intention behind the policy is sound even if the implementation raises difficulties. The Executive Committee is drafting a letter to be circulated for comment to the Membership outlining our concerns and offering other suggestions for consideration in the budget process.

UPDATE ON DECISION COMMITTEE RULES: The President explained that there are discrepancies across adjudication committees for the various awards. The following motion was made to rectify this discrepancy:

MOTION: Addition to the documentation of each award: "Members of the selection committee are not eligible." **CARRIED.**

CLARIFICATION OF D.O HEBB STUDENT ELIGIBILITY RULES: Previously, we agreed to open the competition for the D.O. Hebb Graduate Student Awards to all Associate Members but students are not always clear on how to interpret this. The following motion is intended to clarify eligibility for this award.

MOTION: Update our documents: “Donald O. Hebb Student awards shall be given to student Associate Members (graduate or undergraduate) who are judged as having given the best spoken presentation or the best poster presentation at the Annual Meeting.”

CARRIED.

RELATIONSHIP WITH CPA: The President reported on a meeting with the CPA Board, attended by himself and Jo-Anne LeFevre, to discuss changes to the Society’s representation on the CPA Board. The meeting took place on Nov. 3rd, 2018 in Ottawa, and all costs were borne by CPA. The Board was concerned about a perceived conflict in the interests of CPA and those of the external organizations holding seats on the Board (CSBBCS, CCDP, CPAP, CCPPP). In response, the Board voted to eliminate those four seats. The President raised concerns in a letter to CPA and at the meeting, but noted that the nature of our relationship in the future is unclear at this time. Jo-Anne provided additional context for the Board’s decisions and answered questions from the Membership.

FRAUD CASE: The President reported on an incident of ‘phishing’ in which the Society was defrauded of \$3880. It was noted that the CSBBCS Executive immediately enacted a new policy of verbally confirming all requests for payment with the person making the request, at a known phone number. The President also noted that documentation detailing the nature of the fraud is available to be viewed by members on request.

PARTNERSHIPS: The President noted our ongoing commitments to a number of external organizations, most notably WiCSC, which is authorized to receive \$7500 per year in funding from CSBBCS for five years (2017-2021). Additionally, financial support has been provided to BASICS, LOVE, and ASAC to offset the costs of planning their annual meetings.

5. Report from WiCSC

Penny Pexman reported on behalf of WiCSC that the organization has made good progress towards its objectives. She noted that WiCSC now has 210+ members, 620+ likes on Facebook, and 550+ followers on Twitter. She reported on the current composition of the WiCSC Social Media Team and Advisory Board. She also reported that Jo-Anne Lefevre of Carleton University was the 2018 winner of the WiCSC Mentorship Award and that Grace Truong of UBC was the 2018 winner of the WiCSC Seed Grant. Two travel awards were also given out to offset the costs of travelling to the meeting in St. John’s. Finally, Penny reported that WiCSC hosted a very well-attended panel on managing dual careers at the CSBBCS conference followed by a “speed mentoring” session and mixer.

6. CJEP Report

Penny Pexman, outgoing Editor of CJEP, reported on behalf of CJEP. She announced Randy Jamieson as the new Editor of CJEP and thanked outgoing Action Editors Randy

Jamieson and Isabelle Blanchette for their service. She noted that CJEP continues to be published through an agreement with CPA/APA. She announced that the CPA/CSBBCS CJEP best article award for 2017 (awarded at the 2018 CSBBCS conference) was Jelena Ristic of McGill University for her team's article, "*Staring reality in the face: A comparison of social attention across laboratory and real world measures suggests little common ground.*" She reported on the journal's citation metrics, noting an increase in its impact factor over 2016 and a rejection rate of 75% for articles submitted in 2017. She discussed CJEP's involvement in the APA Journals' pilot project on the effectiveness of awarding badges from the Open Science Foundation for articles adhering to open science practices. She concluded the report by reporting on the composition of the 2018/2019 Editorial Board.

7. Secretary/Treasurer Report

The Secretary/Treasurer reported that the Society continues to be in excellent financial health, and provided a summary of the Society's income and expenditures for the 2017-18 fiscal year. He provided a summary of the final expenses for the 2017 conference in Regina. He also reported that the Society had 175 Full Members, 160 Associate Members, and 1 Emeritus Member in 2018.

8. Conference Report

Aimée Surprenant, the lead organizer for the 2018 meeting in St. John's, provided a report on the conference. After thanking sponsors, volunteers, and the Hebb judges, she reported that the conference had 277 registered guests (97 Full Members, 151 Associate Members, and 29 members of EPS), 7 keynote addresses, 7 symposia, 112 talks, and 150 poster presentations.

9. Election Results and New Executive

Outgoing members were thanked for their service, including Debra Titone (McGill; Member-at-Large), Raphaëlle Robidoux (University of Ottawa; Associate Member-at-Large), and Valerie Thompson (University of Saskatchewan; Secretary/Treasurer). Incoming members Myra Fernandes (University of Waterloo; Member-at-Large), Chris Oriet (University of Regina; Secretary/Treasurer), and Steven Lamontagne (Queen's University; Associate Member-at-Large) were welcomed.

10. Future Meetings

2019: University of Waterloo (Myra Fernandes)

2020: Simon Fraser University (Tom Spalek)

2021: McGill University (Debra Titone and Jelena Ristic) and Concordia University (Aaron Johnson)

2022 (Tentative): Dalhousie University (Ray Klein)

11. Other Business

There being no other business, the meeting was adjourned at 5:50 PM.

12. Adjournment